Minutes of the GBR Alpine & Telemark TD Forum meeting held at the Golden Jubilee Hotel & Conference Centre, Clydebank on 5 November 2017

No.	Item	Action
1	**Present:** Adrian Pery (AP) Chair David Manns (DJM) Deputy Chair Derek Metters (DGM); Ian Roberts (IR); Tristan Cole (TC); Richard Dawe (RD); R (Sid) James (RJ); Steve James (SJ); Richard Love (RL); Ross Anderson (RA); David Mansfield (DSM); Shell Quaile (SQ); P Trayner (PT); Frank Staddle (FS); Ingrid Christophersen (IC); Gwyneth Watson (GW); Andrea Grant (AG); Tim Fawke (TF); James Heaton; Lloyd Jenkins (LJ) part; Jez Spring (JS) part; Lloyd (Dippy) Diprose (LD) part.	
2	**Apologies:** Peter Willis, Logan Tannock, Andrew du Plessis, Julian Adams, Martin Leach, Kev Webb, Jenny Shute, Simon Horn, Richard Ellis, Peter Heath, Jamie Davies, John Poole, Maud Instone, Mark Berry.	
3	**Minutes of 13 May 2017 Meeting** The Minutes were approved as a true record.	
4	**Matters Arising not already on Agenda** **Introduction by Chairman** AP apologised for the late distribution of the Update and Forum information, agenda and flyer. He thanked DSM, IR and AG for their work in administering and producing the event. **4.1 Lowlands FIS Commissioner**. AP noted that Mark Berry had tendered his resignation as TD Commissioner to the Forum and BSS, and informed the Forum that it had been accepted. AP thanked Mark Berry on the record for all that he had done in his time as Commissioner noting that Mark wished to continue as both a FIS and GBR TD, something that he fully supported. DSM has been appointed interim Commissioner and is recommended to the BSS Board for proposal as the Lowlands TD Commissioner at the next Congress in 2018. **Noted** **4.2 Officials' Courses** IR introduced the topic. The TD Forum would develop a set of competences and criteria that officials at each level should acquire, individual CGs could develop training tools and syllabi that met these common competences within their own needs and programmes. Where ever possible there should be common materials and assessments. IR would now head the process. **Agreed** Andrew Hjort was acting as voluntary SSE training co-ordinator, Ian Ramsay-Clapham National Development Manager SSSc and they were identifying common areas. SSE had launched an on line level 1 course and were offering level 2 courses. It was noted that the Army were conducting officials' training. **Noted** **4.3 Artificial GS** Artificial GS races were outside the remit of the TD Forum, BACR and the Summer Calendar and as such are not sanctioned. TDs will not be appointed to such events and will not be covered in any official capacity. **Agreed** **4.4. Full Face Helmets** The example of a full face helmet produced by Ruroc was highlighted to the Forum noting that it was not FIS approved and neither it, nor other un-approved helmets should be accepted as suitable for GS. **Agreed** **4.6 Terms of Reference – TD Forum** These had been updated to match the current situation. **Agreed** **4.7 Terms of Reference - Lowlands Commissioner.** These had been discussed with BEL and updated to match the current situation. There would be further	**IR** **CGs**

	changes as the situation evolved and they would be reviewed as necessary by AP, PT, DSM, CL. **Agreed** **4.8 GBR TD Examiners** After detailed discussion FIS TDs and IR would remain as first call, in the event of no examiner being available the Chair and Vice Chair could, after discussion, nominate other suitably experienced TDs. **Agreed** **4.9 Insurance** The position concerning 3rd party insurance for TDs was unclear. ROCs should ensure that their insurance covered the TD. Individual TDs could register as officials (free) with SSE or SSSc and obtain 3rd party cover. AP to continue negotiations with BSS. **Agreed** **4.10 2nd run for U16 DISQ, DNF** Following a petition that had been raised in the Spring requesting two classified runs at U16, and taking policy direction from the Alpine Discipline Committee it was confirmed that the BCR rule allowing 2nd runs for racers not classified after run 1 would not be changed. U16 racing is designed as a pathway to FIS which requires two completed runs for seeding. This 2nd run remains unclassified and at the discretion of the Jury but the times can be recorded and given to the racer if required. Juries should support this 2nd run provided safety and security are not compromised. **Agreed** **4.11 Subcommittee composition.** The sub-committee table was updated**.** IR was nominated chair of training SC, DSM Safety and Security, IR and AG as Forum Organisers, Hannah Hazeldine will be removed from list, SQ Competency co-ordinator, SJ Forum treasurer, with AG acting as Forum Finance administrator. **Agreed** **4.12 U12/U10 Catsuits** Rule to be deleted. **Agreed** **4.13** The Forum voted in favour of co-opting the organiser of the British Children's Championships (as per ToR) and also a Finance Administrator, based on appointment. AG fills both roles currently and was welcomed.	**AP/All/ROCs** **RA (RSC)** **AP/All** **RA (rules)**
5.	**Reports from Delegates.** **5.1 BSS** A verbal report was given, written report to follow. **Noted** **5.2 BARSC** It was noted that BARSC was no longer trading and is to be removed from future agenda. **Noted** **5.3 UKAFWSA** See UKAFWSA written report, RL to become representative in place of RA. **Noted** **5.4 SSE** A verbal report was given, written report to follow. **Noted** **5.5 SSW** See SSW written report. **Noted** **5.6 SSSc** See SSSc written report. No calendar application had been lodged for SSSc Children's Championships, this would be resolved. It was a cause for concern that in the event of a full winter programme there might be insufficient available Scottish TDs, necessitating English TDs to travel north. **Noted** **5.7 British Championships** After the evaluation of three competing bids, the 2018 Championships will return to Tignes on a one year contract. Teams for senior and children's events are currently being recruited. Younger officials, especially those seeking experience for progression to Level 1 or 2 or to TD would be welcomed. SQ agree to work with Kirstie Hope and PT with Jamie Paxton. **Noted** **5.8 Telemark** See Telemark written report. **Noted**	**TF** **TF, DJM, LJ** **FS/SSSc** **SQ/PT**
6.	**Timing and Calculations.** **6.1 Timing & Calcs SC** See written report, TDs were reminded that penalties could not be calculated by SkiPro without the required number of registered starters and finishers. Calculate manually or use the routine available on GBSki. **Action** An issue was reported about automatic forwarding of race pack to organisers DJM to investigate. **Action** **6.2 Alpine seeding** Included above. **Noted** **6.3 Telemark** Increasingly going on line, further action to be agreed by T&CSC and Forum Chair. **Action**	**All** **DJM** **DJM/AP**

7.	**FIS Matters** **7.1 Update** No huge rule changes for 2018. See Northern hemisphere precisions. Concern had been expressed by France about the percentage gate rules and how they correlated with gradient as well as VD and length. TDs were to sample in 2018 season and submit true statistics without concern for race validation. FIS are looking to have a clearer pathway of difficulty from entry level to World Cup. Entry level races now agreed for the October period. Races had been organised in BEL and NED and results were in line with outdoor Alpine events. **Noted** **7.2 Medical. Y&C and International Relations** See JS written report. **Noted** **7.3 FIS ICR** 2018 ICR and precisions now available on FIS website. **Action** **7.4 FIS TDs for 2017/2018 season** Assignments were in place. Ross Anderson successfully sat examination on Friday. SQ and TC have been proposed as aspirants. **Noted**	**All**
8.	**British TD Matters** **8.1 Contact List** Will be circulated via Dropbox, please inform Chair of any changes. **Action** **8.2 Resignations** Nil. **Noted** **8.3 Candidate and Aspirant TDs and Mentors** Lloyd Jenkins — Passed examination. Practicals to be arranged. Andy du Plessis — Qualified Art, needs Snow exam. Aileen Patterson — No contact, to be removed from list. James ("Heats") Heaton — Following update and discussion of his CV JH was accepted as Aspirant TD, TC assigned as Mentor. Lloyd ("Dippy") Diprose — Passed examination. Practicals to be arranged. Jez Spring — Passed examination. Practicals to be arranged. **8.4 Sanctions and TD feedback** No sanctions had been applied in the summer season. A summary of TD comments had been circulated. **Noted** **8.5 Child protection, Disclosures & Injury** No new issues were reported. **Noted** **8.6 Assessment, Competency and Currency** All TDs are to have passed the Rockport walk test at a fair or higher grade or equivalent before taking an assignment in 2017/2018. Any tested fair will be required to move to good before 2018/2019. Any tested poor will be required to move to good before undertaking an assignment. **Noted** All TDs had undertaken two calculation exercises as part of the annual update. **Noted** SSE have undertaken to print and provide license cards with photographs. Photographs are uploaded as part of the official registration process or can be forwarded to SSE. **Action** **8.7 TD Expenses** A review of the GBR TD 'daily rate' of £20 was discussed, noting the FIS TD rate of CHF 100. It was decided to keep the GBR rate at £20/day, pending further review after the next season. **Agreed**	**All** **All**
9.	**British Calendar and TD Appointments** **9.1 GB Calendar update** University snow races will no longer be seeded and therefore do not require a nominated TD. Safety and other issues will be dealt with in house. **Noted** **9.2 Migration to new online Calendar system** This will go fully live for 2018/2019 and will give access to more and more consistent data and allow for timely consideration of any issues before approval. **Noted** **9.3 Definition of calendar organisational Boundaries** There was considerable discussion about appropriate level of officials acting in key roles. At least one official in 2017/18 should be L2 qualified. From November 2019 all Chief of Race	**TC/Calendar SC**

	on a GBR calendar event must be at least L2 currently qualified. Currency would remain as now, attendance at a level 2 course or the annual update at least every two years. ROCs should use GBR approved paperwork or equivalent. All applications will be through CGs who will be assumed to have checked CoR L2 currency. Forum to develop and update database of officials' experience using minutes and race records on Britski and GBski. DJM to extract data from last three years of competition, TDs to update their attendance at annual update. TC to add key officials field to calendar database *(after meeting IR indicated that records of update attendance were available from him).* **Action** **9.4 Calendar fees review** It is required that the calendar breaks even. There was discussion about fee levels and fairness and whether there was a need to change. It was agreed that there was no immediate reason to change but it should be kept under review. **Agreed** **9.4 2017/2018 assignments** See attached printout. **Agreed**	**All/DJM/TC/IR** **AG/SJ/IR**
10.	**Rule Changes** **10.1 BCR** A paper was circulated showing proposed rule changes. **Agreed** There may be other rule changes linked to FIS rules. **Noted** Discussion followed about entry level races, equipment and start order. It was agreed that there would be no change on helmet rules for U14 and older, including Schools events. **Agreed** R and T&CSCs were charged with identifying a level of category adder for entry level races, such as Schools races, where equipment regulations (ski dimensions) would be relaxed. It was confirmed variance from start numbers maxima or start orders should be applied for annually until further notice. **Action** **10.2 UKAFWSA and LSC** Dispensation on Start Order and Entry numbers was requested by Ladies Ski Club (Schoolgirls), which was approved, as was UKAFWSA application of Masters rules. **Agreed** A discussion was held on the requirement for rules, particularly technical stipulations (e.g. VD) for U12 and U10 races. As these races are unseeded it was felt that the only rules required would be for safety reasons. **Agreed** **10.3 Telemark** No change. **Noted**	**RSC/T&C**
AOB		
11	**11.1 Forum Organiser** See 4.10 above. **11.2 Hosting of GBSki** T&CSC to identify ways of consolidating the hosting of GBSKI, "dropbox" or other file sharing system, calendar process to meet data processing rules and to allow for efficiency and effectiveness. **Action** **11.3 Central file system** See above. Chairs of SCs and DJM to be given editing privileges. **Action** T&CSC, together with others with professional information to keep Forum informed on cross border storage and other data issues. **Action** **Contact with chair** AP (Chair) can be contacted at all times by email. **Noted** **11.4 Forum Finance ToRs** Draft ToRs were presented to provide clarity on the Forum finances. They highlighted the principles for the setting and accounting of fees. SJ appointed as Treasurer supported by AG as Financial Administrator (tied to her role within BSS). The accounts will be administered through the BSS accounts. **Agreed**	**T&SSC** **T&CSC/AP** **T&CSC/ TF**
	Dates of Next Meeting May 12 2018 English Midlands TBC **Action** Nov 2,3,4 2018 English Midlands TBC **Action** May 11 2019 English Midlands TBC **Action** Nov 1,2,3 2019 Antwerp, Brussels or similar TBC **Action** May 2020 English Midlands TBC **Action**	**IR/AG** **IR/AG** **IR/AG** **CL/IR/AG** **IR/AG**